

Local Health Departments

H1N1 Time Reporting and Billing

The Department for Public Health has revised the time reporting and billing guidance that was provided during the ITV conference on Wednesday, September 30, 2009.

For LHDs choosing NOT to bill Third Party Payors/Insurers:

- ALL disciplines involved in the administration of the H1N1 would report their time to the 731 Cost Center, regardless of the physical location where the service is delivered.

For LHDs choosing to bill Third Party Payors/Insurers:

- ***WITH A THIRD PARTY PAYOR SOURCE:*** Medical Providers will report the amount of time spent administering H1N1 vaccine to those eligible patients to the 700 Cost Center
- Clinical Support Staff will report all time spent for medical indirect for H1N1 activities to Cost Center 899 (this would include the collection of information for completing the H1N1 Influenza Administration form, reporting the information in PSRS, and collecting payment from Third Party Payors/Insurers)
- ***WITHOUT A THIRD PARTY PAYOR SOURCE:*** For patients who do not have a Third Party Payor/Insurer, they would not be reported through the PSRS and time should be coded to the 731 Cost Center.
- Cost Center time coding will apply regardless of the physical location where the service is delivered. (i.e., the service is provided at a mass clinic or at your LHD, time coding depends on Third Party Billing)

LHDs may choose to utilize their Phase III (731) allocations before determining if there is a need to bill Third Parties/Insurers.

If you have any questions, please contact Janet Overstreet at (502) 564-6663, ext. 3150 or e-mail JanetD.Overstreet@ky.gov